

**West Bengal Municipal Service Commission**  
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**Advertisement No. – 17 of 2020.**

**Recruitment Examination, 2020 for the  
post of Accounts Clerk under Haldia Development Authority.**

On-line applications are invited through our website [www.mscwb.org](http://www.mscwb.org) from the Citizens of India for recruitment to the post of Accounts Clerk under Haldia Development Authority on and from 18.11.2020.

SL. NO.	Name of the Post	No of vacancy	Category wise vacancy position	Scale of pay as per ROPA 2019	Age as on- 01/01/2020
1.	Accounts Clerk	01	S.C.(Ex-Serviceman) -01	Level-6	18 – 40 yrs.
<b><u>Minimum Educational Qualification with Experience</u></b>					
<b>Essential:</b> Madhyamik or its equivalent passed with Certificate Course on Computer Applications.					

**Age:** Lower and Upper age limit are as on 1<sup>st</sup> January, 2020. Upper age relaxation up to 5 (five) years is admissible only to S.C., & P.H. candidates of West Bengal. Age relaxation for Ex-Serviceman is admissible as per rules.

**Uploading of documents And Certificate:** Document regarding Essential qualifications and Experience certificate must be scanned and uploaded along with online application. Experience must be gained within the closing date of Advertisement or before.

**Method of Recruitment & Syllabus:** The method of recruitment and Syllabus will be notified later on in our website [www.mscwb.org](http://www.mscwb.org).

**Application Fee:** (Nor Refundable)

1) Application fee for U.R. & O.B.C. (A & B) candidates is Rs. 150=00 (Rupees One hundred and fifty) plus Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

2) For S.C., S.T. & P.H. candidates only Processing Charges Rs. 50=00 (Rupees Fifty) plus Rs. 20=00 (Rupees Twenty) towards Bank Charges for Challan deposit.

3) The application fees plus Processing charges as mentioned in Para's (1) and (2) above shall be collected by all the branches of the **United Bank of India (Now Punjab National Bank)** and the same to be deposited to Account No. **0088010367936** through Challan generated after submission of On-line Application at our website [www.mscwb.org](http://www.mscwb.org).

4) Besides above, a candidate may opt. for On-line payment of aforesaid fees and charges through **Indiaideas.com Limited (Bill Desk)**.

**Miscellaneous:** A candidate now in service under Central or the State Government / Semi Government / Local / Statutory Body shall have to ensure that No-Objection Certificate (N.O.C.) from his / her present Employer reaches the Office of the West Bengal Municipal Service Commission within 7 (Seven) days preceding the date of Personality Test / Interview. Otherwise he / she will be considered not eligible for the Personality Test / Interview. **If at any stage a candidate is found ineligible for admission in terms of condition of eligibility for this Examination, his / her candidature will be rejected without further reference to him / her.**

**Last Date:** Last date for Registration for on-line application and generation of challan is **17.12.2020** and application fee along with processing charges must be deposited to the Bank by **19.12.2020** and the process of submission of Application must be completed by **21.12.2020**.

**NOTE:** The West Bengal Municipal Service Commission reserves the right to rectify errors and omissions, if any, in the process of holding the Examination and final declaration of result.

Dated, Kolkata

The ..... November, 2020.

  
Secretary 13/11/20

West Bengal Municipal Service Commission.